

Job Description

Job Title: Minibus Driver
Location: Surbiton
Reports to: Care Home Manager
Responsible for: Passenger Transport

Main purpose of the job

- Safe and punctual transport of Care Home staff to and from work

Key responsibilities

- The safe transport of passengers
- Keeping to designated time schedules
- Compliance with all applicable Road Transport regulations
- Daily vehicle roadworthiness checks
- Re-fuelling of vehicles
- Compliance with all Organisational procedures
- Maintain vehicle hygiene and cleanliness regime

Working Pattern

06:00 – 09:30 or 18:00 – 21:00 (17.5 hours pw)

Our Values

We are a values-based organisation and strive to demonstrate our values in all we do:

With love	We carry out our work with love, showing that we genuinely care for residents, guests and staff
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Living positively	We are optimistic in everything we do and support residents & guests in leading happy and fulfilled lives
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As a family	We work and live and one team, one family, one community
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Standing in their shoes	We show admiration and respect for our residents & guests and never forget what they have done
Care with courage	We are not afraid to do what's right and what is needed

Person Specification

Essential behaviours / characteristics:

- Calm
- Patient
- Reliable
- Courteous
- Flexible attitude
- Forward thinking
- Good communication skills

Essential experience:

- At least 2 years' (3.5t) van driving experience

Desirable experience:

- D1 licence and relevant passenger transport experience

The charity reserves the right to update and amend this job description to ensure it accurately reflects the role. This will be agreed in consultation with the job holder and where possible the charity would hope to achieve mutual agreement to any reasonable changes.