



**Royal Star
& Garter**

Care with courage



Daycare Coordinator - Solihull

Candidate information pack





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Welcome to Royal Star & Garter

Thank you for your interest in Royal Star & Garter.

Since I joined this fabulous charity, I have been amazed and humbled by the passion and dedication of every member of staff. It is this that led us to be awarded the highest possible rating by the CQC – 5 Outstanding's. Our teams in our three Homes are nothing short of exceptional in the care they deliver, while our teams in Central Services provide unrivalled support.

I am looking for someone special to join us as a Daycare Coordinator. I'm looking for someone with experience of delivering exceptional, high-quality personal support and care that is adaptable and collaborative in their approach to working with others. You will be a great communicator, with the ability to put people at ease and build relationships from the start to understand individual needs and promote wellbeing. If you think this role sounds right for you then please get in touch.

It matters to me who you really are. We strive to live our values in everything we do, and we want the people who join us to do the same. Having the right person join our team is important.

We are committed to investing in our staff – in skills, behaviours and wellbeing. We have a comprehensive training offer for our team members and your continued professional development is important to us. We are looking for people who share our values, people with passion and dedication who want to work as part of a team. People who want to make a difference to others. If this is you then I look forward to receiving your application.

Jamie Stubbs
Home Manager

The role at a glance

Title: **Daycare Coordinator**

Location:
Royal Star & Garter,
Tudor Coppice Close, Monkspath Hall Road,
Solihull, B91 3DE

Reports to:
Clinical Care Manager / Home Manager

Hours:
30 per week, 3 x 10-hour shifts worked
Monday – Friday.

Salary: £21,372 per year

Contract: Permanent

More information:
solihull.jobs@starandgarter.org



The role



- Our Daycare service allows veterans to meet new people supported by our team members in a friendly and warm homely environment. The service offers everything from a quiet cup of tea or lunch with friends to a wide range of activities and events hosted in our activities room or lounge.
- Our Daycare Coordinators will promote and ensure the delivery of person-centred, high-quality support to Star & Garter Day Care guests visiting the Home for day care services ensuring that people are treated with respect, dignity and that all individual's rights to privacy, independence and choice are met.

Essential behaviours and characteristics for this role



- Is willing to work towards an appropriate competency-based qualification
- Is physically fit and able to safely manoeuvre wheelchairs, trolleys and hoisting equipment
- Has full driving licence, ideally with D1 category (or willingness to undertake this training) with no more than 6 penalty points
- Has a person-centred approach and experience working with older people, either Dementia Care or other care environment
- Ability and willingness to use initiative take a lead role and motivate others
- Works flexibly and as part of a team
- Good written and verbal English language and communication skills
- Customer focused
- Computer and telephone skills
- Brave and able to speak out and challenge/report poor practise
- Commitment to undertake organisational training as required
- Previous experience gained in a similar role is desirable

Our offer



We offer a generous package

- Salary £21,372 per annum part time
- Part time: 30 hours per week, three 10-hour shifts worked Monday – Friday.
- Equivalent of 25 days holiday per annum plus bank holidays (pro-rata for part-time)
- Modern working environment
- Employer Pension Contribution of 7.5% with matching Employee contribution of 5%
- Life insurance of 3 x salary (until age 70)
- 2 months full occupational sick pay, 1 month half pay before statutory sick pay
- Access to appropriate professional bodies and payment of membership fees after 6 months of employment
- Learning and Development – fully funded opportunities to support you in your role
- Access to mental health, financial and legal support
- Additional leave for Armed Forces Reserves and Cadet Forces Adult Volunteers

How to apply



Send your CV and a covering letter of no more than 2 sides explaining how you meet the 'Essential Behaviours' and characteristics for this role. You should include the values and behaviours you would bring to the role and the team.

The interview will be based on behaviour and potential. This means that, as well as ensuring you have the skills to be a good fit for the role, you also fit with behaviours and values of the team and charity.

There is more detail about the job in the Job Description on our website but remember, it is your behaviours that are important for your application.

Your CV and covering letter should be sent to solihull.jobs@starandgarter.org for the attention of Debbie

Wyatt, People Business Partner by 30th November 2023

Mandatory requirements

All offers are subject to:

- Clear Enhanced DBS check
- Satisfactory Right to Work checks
- Evidence of Covid vaccination (at least two vaccinations)



About us

Our future

Today, we run three Homes where we deliver an unparalleled level of specialist nursing care for veterans and their partners, including award-winning dementia care. We are developing our services to provide day care across all three Homes, an outreach service and care for younger veterans.

Our knowledge

We have over 100 years' experience in providing pioneering nursing and therapeutic care to veterans living with disability and dementia. We are committed to sharing our knowledge and skills with other organisations to promote better care for all veterans and older people. We partner with health care, military and academic organisations for the benefit of our local communities.

Sharing our experience

We are passionate about innovation in our care to improve the lives of veterans and their partners and we are ideally placed to provide training. Our Homes offer military nursing student training and placements to Nursing Associate Trainees as part of an NHS pilot scheme.

Our Vision and Mission



Our Vision and Mission

We are committed to our vision of a future where all veterans can live life to the full.

Our mission is to provide outstanding care, for veterans and their partners who live with disability or dementia, together with a varied and engaging programme of activities that enables residents to remain independent and enjoy life.

Our Care

Our Solihull Home offers a warm welcome to residents and their families. The Home is rated 'Outstanding' by the Care Quality Commission in all five areas and staff provide specialist dementia and nursing care tailored to the needs and wishes of each individual. Every aspect of the Home has been designed with our residents' well-being in mind.

Our staff are highly skilled and motivated and are constantly evolving services and innovating our care to meet present and future needs. This includes younger veterans, a day care service, and an outreach project planned for later this year.

Our values



With love



We carry out our work with love, care and compassion.

Living positively



We are optimistic in everything we do, supporting veterans and their partners in leading happy, fulfilled lives.

As a family



We work and live as one team, one family, one community.

Standing in their shoes



We show admiration and respect for people and never forget what they have done.

Take courage



We are not afraid to do what is right and what is needed.

Surbiton

With its stunning foyer and relaxed, spacious lounges, our Surbiton Home offers a warm, friendly welcome. Highly trained staff provide specialist nursing and dementia care in comfortable surroundings, where the focus is always on the individual.



High Wycombe

Our High Wycombe Home is our newest and has been designed for the comfort and well-being of our residents. Specialist nursing and dementia care is offered in a relaxed, homely environment, where residents can enjoy the many activities, share their day with friends or enjoy time in the spacious lounges and landscaped gardens.



Solihull

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